

University of Taipei

Guidelines Governing Scholarships for Outstanding Overseas Chinese Graduate Students

Passed at the First Meeting of the Student Affairs Council for the First Semester of the 2013-2014 Academic Year on October 2, 2013
Amendments Approved at the First Meeting of the Student Affairs Council for the 2018-2019 Academic Year on November 13, 2018

1. University of Taipei (“the University”) formulated these Guidelines in accordance with the Ministry of Education’s Guidelines Governing Subsidies for Higher Education Institutions that Offer Scholarships to Outstanding Overseas Chinese Graduate Students.

2. Eligibility

Students must be officially registered at the University (students delaying graduation are not eligible to apply). They must be an overseas Chinese student in their second semester of first year or above in a graduate program and pursuing an education in Taiwan in accordance with Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan. Students must not be receiving a scholarship from the University or financial assistance from the government such as waivers or reductions for tuition or miscellaneous fees. Students must also meet the definition of “outstanding” as described in either (1) or (2) below:

- (1) A graduate student who has completed one semester, taken a minimum of six credits each semester, earned an average grade and conduct grade above eighty percent (80%) for the most recent semester, and has no major demerits on their record.
- (2) A student writing a master’s thesis or doctoral dissertation and taking less than six credits must submit a recommendation letter from their advisor as well as a thesis/dissertation proposal. (The students must still satisfy the average grade and conduct grade requirements mentioned above. Students taking zero credits are ineligible.)

3. How to apply: The documents below must be submitted as part of an application package to the Office of International Affairs within the first month of a semester. Late applications will not be considered.

- (1) Application form
- (2) Academic transcripts from the previous semester
- (3) Applicant’s personal bio detailing their daily life and economic situation

- (4) Recommendation letter from a professor at the applicant's program (If writing the thesis/dissertation, the applicant must also submit a recommendation letter from their advisor as well as a thesis/dissertation proposal.)
- (5) Other supporting documents: proof of participation in extracurricular activities, competitions, published papers (only if applicable)

Application packages which are incomplete or do not conform to requirements will not be considered. Documents included in an application package will not be returned to the applicant following review.

4. When to apply:

- (1) Master's students: applications can be made from the second semester of first year until the second semester of second year (three semesters total).
- (2) PhD students: applications can be made from the second semester of first year until the second semester of fourth year (seven semesters total).

5. Quota: The scholarship is only awarded when there are at least five overseas Chinese graduate students enrolled at the University. In principle one out of every five overseas Chinese graduate students may be awarded the scholarship. The actual number of recipients each semester may be adjusted based on the value of subsidies provided by the Ministry of Education (MOE) for the academic year.

6. Scholarship value: Recipients are awarded NT\$10,000 per month for a period of six months. (The actual duration of the scholarship will be based on the value of subsidies provided by the MOE.)

7. Source of funds: Scholarships are funded through subsidies provided by the MOE.

8. Review procedures: The Review Panel is composed of the Dean of International Affairs, who serves as Chair, and five faculty representatives, who are appointed by the President. Panel members serve one term of two years. Faculty representatives that are unable to attend a meeting may arrange for another faculty member from the University to serve as their replacement. The list of scholarship recipients will be sent to the President for approval, and then submitted to the MOE to serve as a record for payment and remittance of the scholarship.

9. Standards of review: Standards are decided by the Review Panel.

10. Scholarship recipients must adhere to the guidelines, and perform the duties, detailed below:

- (1) A recipient may not be absent for more than one-quarter of their total class hours in a semester.
- (2) All scholarship recipients must perform administrative or counseling duties. In principle, recipients work eight hours per week, for a total of four hundred hours. Specific duties are as follows:
 - i. Helping to promote services for overseas Chinese students;
 - ii. Providing academic counseling to overseas Chinese students at the undergraduate level and submitting work logs to the Office of International Affairs. Work logs will be forwarded to the Review Panel to serve as a reference when deciding whether or not to continue a student's scholarship the next semester.

Scholarship recipients who cannot accept the duties or hours of work associated with the scholarship will be considered as voluntarily forfeiting the scholarship. If scholarships payments have already begun, they will be discontinued immediately.

11. Scholarships will be revoked under any of the following situations:

- (1) Scholarship payments will stop if the scholarship recipient graduates, takes a leave of absence, discontinues studies, loses their student status, or receives expulsion from the University. If any of the above occurs after the fifteenth day of the month, the scholarship payment for that month will not be recovered. If any of the above occurs before the fifteenth day of the month, the scholarship recipient must return a proportion of the scholarship payment based on the number of days of the month which have passed.
- (2) Scholarship payments will stop if the recipient is discovered to have fabricated or falsified information. Recipients must likewise return the full value of all scholarship funds previously received.
- (3) If a scholarship recipient receives a demerit or more serious disciplinary measure on their record, scholarship payments will cease from the month following the announcement.

12. These Guidelines were passed by the Student Affairs Council and implemented following the approval of the President.