**Addendum 1**

**Department: Name of the Department, University of Taipei (UT)**

**Department: Name of the Department, The Partner University’s Name (Abbreviation)**

This addendum is for the purpose of amending the Dual Master’s Degree Program Agreement between UT and Abbreviation of the Partner University’s Name.

1. **Eligibility, Application Procedure, and Selection Process**

Applicant’s qualifications, application procedure, selection process will be resolved through the consultation between the two universities.

On the annual basic, Program shall allow each university to send [number] students maximum.

1. **Credit Transfer and Acceptance**
2. Explicit list of the courses[[1]](#footnote-1) run by the two universities is attached as a reference to credit transfer.
3. The home university determines whether or not the courses the participants take at the host university will be granted.
4. The two universities need to list the courses as a reference to credit transfer so that participants of this Program can meet graduation requirements.
5. **Length of Study and Credit Hours**
6. A period of study at two universities required to satisfy the requirements for this Program will be resolved through the consultation between the two universities.
7. Students who meet bilateral graduation qualifications may receive bilateral degrees. The academic term for the Dual Master’s Degree Program shall be in accordance with the following regulations:
   1. The academic term for a master’s degree shall be no less than two semesters at UT and 12 months in total at two universities.
   2. The credits and course hours of the two universities shall be combined, but the credits taken at each university shall meet at least one-third of the total credits.
8. **Thesis Supervision (If needed)**
9. The supervision of thesis will be resolved through the consent between faculty members from the two universities.
10. The Dual Master’s Degree cooperation requires the signatures of both of the cooperating universities to be implemented.
11. The Agreement for Co-Advising of Master’s Thesis shall include the following matters:
    1. Student’s name
    2. Advisor’s name
    3. Thesis title
    4. Duration of study and academic terms in the two universities (shall not violate Article V of this agreement and the related laws and regulations)
    5. Language used in thesis and abstract writing
    6. Composition of the thesis defense committee and oral defense regulations
    7. Publication of Papers and Ownership of Intellectual Property.
    8. Annulment or modification of the Agreement for Co-Advising of Master’s Thesis
12. **Degree Conferral**

Upon successfully completing the Dual Master’s Degree Program, participating students who meet graduation requirements for this Program will be conferred accredited degrees from UT, Republic of China (Taiwan) and an accredited degree from Abbreviation of the Partner University’s Name, Name of the Country.

1. **Matriculation, Registration for Courses, and Grading**
2. The process of matriculation and registration for courses, grading, suspension, and resumption shall conform to the academic policies of the two universities.
3. UT and Abbreviation of the Partner University’s Name staff are responsible for advising students in course registration. An official transcript or the progress report from the host university must be received by the home university upon successful completion of the semester.
4. **Tuition and Fees**
5. Participants of this Program are required to pay the tuition and any relevant fees to the university where they register in a given academic year.
6. UT participants of this Program study at Abbreviation of the Partner University’s Name shall also enroll at UT and pay the required fees.
7. Dorm fees at the host university are paid by participants of this Program.
8. **Health and Injury Insurance Policy**

Participants of this Program are required to purchase appropriate health and injury insurance.

1. **Effectiveness, Modification, and Termination**

This Agreement shall take effect on the date of final signature. This Agreement may be terminated according to the same terms set forth in Memorandum of Understanding between UT and Abbreviation of the Partner University’s Name. If either university intends to terminate or to modify this Agreement, a written notice should be given to the other university six (6) months prior to the desired effective date of termination.

If terms and conditions are not mentioned in this Agreement, the parties to this Agreement hereby agree to consult under terms of MOU between the two universities.

**Addendum 2**

**Proposed Study Plan**

**Year 1**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Course at UT | Type\* | Credit | Transferrable courses at Partner University’s Name | Type\* | Credit | Note |
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|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

\*Type: Required(R)/Elective(E)

**Year 2**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Course at UT | Type\* | Credit | Transferrable courses at Partner University’s Name | Type\* | Credit | Note |
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|  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |

**Year (\_\_)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Course at UT | Type\* | Credit | Transferrable courses at Partner University’s Name | Type\* | Credit | Note |
|  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |

1. The proposed list of courses/study plan is provided in the addendum. [↑](#footnote-ref-1)