**University of Taipei**

**Guidelines Governing the International Affairs Council**

Passed at the Seventh Meeting of the Executive Council for the 2015-2016 Academic Year on April 12, 2016

1. The International Affairs Council (“the Council”) was established in accordance with the first regulation of Article 51 of University of Taipei Organizational Regulations.
2. The Council has the following duties:
3. To promote international and cross-strait academic exchange and collaboration;
4. To plan matters involving international students and students overseas;
5. To discuss relevant matters.
6. The Council is composed of the Dean of International Affairs, the Dean of Academic Affairs, the Dean of Student Affairs, the Dean of Research and Development, the Dean of Continuing and Extension Education, the Deans of all Colleges, and several faculty members holding the position of associate professor or above appointed by the President. The Dean of International Affairs serves as Chair and directs meetings. When necessary, relevant personnel may be invited to attend meetings. When the Chair is unable to attend a meeting, they may appoint another member to serve as their replacement.

All Directors at the Office of International Affairs, the Directors of the Registrar Section and Curriculum Section at the Office of Academic Affairs, and the Director of the Student Assistance Division at the Office of Student Affairs must attend meetings.

1. Council members serve a one-year term and may be reappointed.
2. The Council convenes at least once per semester. More than one-half of members must be in attendance in order to convene a meeting. A resolution may only be passed with the support of a majority of members in attendance.
3. These Guidelines were passed by the Executive Council and implemented after the approval of the President.